



DEPARTMENT OF INSURANCE AND FINANCIAL INSTITUTIONS

MUTUAL AID ASSOCIATION FILING REQUIREMENTS
ARS § 20-893

On or before June 1 of each year, each association and order should:

- 1. Complete this form.
2. File a true and complete statement of its statutory financial condition, transactions and affairs for the preceding calendar year, audited by an independent certified public accountant.
3. File an actuarial memorandum issued by a qualified actuary pursuant to ARS § 20-696.04.
4. Send the filing documents to financialfilings@difi.az.gov.
5. Mail the \$300.00 check along with a copy of the completed Form E-MAAA to:

Insurance Financial Affairs Division
Arizona Department of Insurance and Financial Institutions
100 N. 15th Ave., Suite 261
Phoenix, Arizona 85007-2630

If the due date falls on a Saturday or Sunday, the deadline will be extended to the following Monday. If your filing does not provide evidence of a timely submission statutory penalties, where applicable, will be assessed.

Name of Entity AZ#

Premiums written in Arizona \$

Contact Name Telephone Number Email Address

All policies and/or contracts issued pursuant to the exemption prescribed in Arizona Revised Statutes § 20-893(A)(3) must contain a conspicuously stamped or written notice in bold type that states:

This policy is issued by an association or order that does not possess a Certificate of Authority from the Director of the Arizona Department of Insurance and Financial Institutions. If the association or order that issued this policy becomes insolvent, members or claimants will not be eligible for insurance guaranty fund protection pursuant to Title 20, Arizona Revised Statutes.